Reimbursement Worksheet

Name: Joe Jones Trip: Trade Show/Trade Servicing

Association: XXX FMD SEC Account Code

Currency Coversion Rate = 1.014 AUD

Date:	Location	Hotel	$ Amount	Act /Per	M&IE Per Diem	Other Item	Local $	$ Amount	Total $ Amount	*Industry Matching*
22-Sep-11	U.S.A to								$0.00	*$496.64*
23-Sep-11	Canberra	200	$232.00	Actual	$101.25				$333.25	*$496.64*
24-Sep-11	Canberra	200	$232.00	Actual	$135.00	Phone	AUD 15	$15.00	$382.00	*$496.64*
25-Sep-11	Canberra	200	$232.00	Actual	$135.00	Internet	AUD 10	$9.86	$376.86	*$496.64*
26-Sep-11	Canberra	200	$232.00	Actual	$135.00	Taxi	AUD 15	$14.79	$381.79	*$496.64*
27-Sep-11	Canberra	200	$232.00	Actual	$135.00	Taxi	AUD 13	$13.12	$380.12	*$496.64*
28-Sep-11	Canberra	200	$232.00	Actual	$135.00	Taxi	AUD 36	$35.31	$402.31	*$496.64*
29-Sep-11	Canberra	200	$232.00	Actual	$135.00	Taxi	AUD 52	$51.73	$418.73	*$496.64*
30-Sep-11	Canberra	200	$232.00	Actual	$135.00	Taxi	AUD 27	$26.82	$393.82	*$496.64*
1-Oct-11	Canberra to U.S.A				$101.25	Internet	AUD 12	$11.83	$113.08	*$496.64*
Totals - Dollars		1,600								$4,966.40
Totals - US$			$1,856.00		$1,147.50			$178.46	$3,181.96	
Per Diem Allowed	**100%**		$232.00	Canberra	$135.00			Airfare and fee	$6,000.00	
								Airport Parking/Mileage		
								Foreign Transaction Fee		
Total Reimbusable - US$									**$9,181.96**	**$4,966.40**